

Request for Reissuance of Membership Card

To: The International House of Japan, Inc.

Date of Request _____
Membership No. _____
Member's Name _____
Signature _____

Please reissue my membership card in the following manner:

Reason for requesting reissuance:

- Lost
 Other (_____)

How to pay the reissuance fee (JPY500):

- Please add JPY500 to the invoice of annual dues.
 I will pay at the IHJ's Front Desk.

How to receive the reissued card:

- Please send it to the registered mailing address.
 I will receive it at the IHJ's Front Desk

I will return the old membership card, when it is found.

To be submitted to:

Address: 5-11-16 Roppongi, Minato-ku, Tokyo, 106-0032
Phone: 81-3-3470-3212
(Mon.-Fri., 9:00 am - 5:00 pm)
Fax : 81-3-3470-3170
E-mail : member@i-house.or.jp